

**SUMMARY REPORT DIGEST-  
COMPLAINT REGISTER INVESTIGATION NO.:  
CHICAGO POLICE DEPARTMENT**

**270591**

DATE OF REPORT (DAY-MO.-YEAR)

26 August 01

To be used in all cases that are to be classified as either EXONERATED, UNFOUNDED, NOT SUSTAINED, or in SUSTAINED cases where the Disciplinary Recommendation does not exceed FIVE (5) DAYS SUSPENSION.

SUBMIT ORIGINAL AND 3 COPIES IF ASSIGNED TO SAME UNIT AS ACCUSED.  
SUBMIT ORIGINAL AND 4 COPIES IF NOT ASSIGNED TO SAME UNIT AS ACCUSED.

TO: SUPERINTENDENT OF POLICE

ATTENTION

☐ ADMINISTRATOR IN CHARGE, OFFICE OF PROFESSIONAL STANDARDS  
☒ ASSISTANT DEPUTY SUPERINTENDENT, INTERNAL AFFAIRS DIVISION

FROM-INVESTIGATOR'S NAME SGT MAHON, JOHN.		RANK Sgt.	STAR NO. 2124	SOCIAL SEC. NO. [REDACTED]	EMPLOYEE NO. [REDACTED]	UNIT ASSIGN. 376
ADDRESS OF INCIDENT [REDACTED]		DATE OF INCIDENT - TIME 26 Feb 01		BEAT OF INCIDENT 1224		LOCATION CODE* 04
NAME 1. TOVAR, Carolyn		RANK P.O.	STAR NO. 4748	SOCIAL SEC. NO. [REDACTED]	EMPLOYEE NO. [REDACTED]	UNIT ASSIGN. 376
2. None						
ACCUSED	SEX/RACE	D.O.B.	DATE OF APPOINTMENT		DUTY STATUS (TIME OF INCIDENT)	
	1. F/B	[REDACTED] 62	27 AUG 90		<input checked="" type="checkbox"/> ON DUTY <input type="checkbox"/> OFF DUTY	
	2. dna				<input type="checkbox"/> ON DUTY <input type="checkbox"/> OFF DUTY	
	IF APPLICABLE - DATE ARRESTED/INDICTED		CHARGES		COURT BRANCH	DISPOSITION & DATE
1. NONE		dna				
2. dna						
COMPLAINANTS	NAME	*ADDRESS**		CITY STATE	TELEPHONE	SEX/RACE
	[REDACTED]	[REDACTED]		[REDACTED]	[REDACTED]	F/B
dna						D.O.B./AGE refused
VICTIMS	NAME	ADDRESS**		CITY STATE	TELEPHONE	SEX/RACE
	same as complainant					
dna						D.O.B./AGE
WITNESSES	NAME	ADDRESS**		CITY STATE	TELEPHONE	SEX/RACE
	none					
						D.O.B./AGE

☐ SEE ATTACHED SHEET FOR ADDITIONAL ACCUSED, COMPLAINANTS, VICTIMS, WITNESSES.

ALLEGATIONS

The complainant/victim alleges that when he called the Police Nonemergency Phone number on 26 Feb 01 @ 1216 to file a case report for telephone harassment, the accused officer failed to properly enter the report into the system for supervisor approval and investigative follow up.

**I.A.D. LOCATION CODES\***

01 Food Sales/Restaurant	11 Public Transportation Veh./Facility
02 Tavern/Liquor Store	12 Park District Property
03 Other Business Establishment	13 Airport
04 Police Building	14 Public Property - Other
05 Lockup Facility	15 Other Private Premise
06 Police Maintenance Facility	16 Expressway/Interstate System
07 CPD Automotive Pound Facility	17 Public Way - Other
08 Other Police Property	18 Waterway, Incl. Park District
09 Police Communications System	19 Private Residence
10 Court Room	

**I.A.D. PHYSICAL CONDITION CODES†**

01 No Visible Injury - Apparently Normal
02 No Visible Injury - Under Influence
03 Injured, Not Hospitalized
04 Injured, Not Hospitalized - Under Influence
05 Injured, Hospitalized
06 Injured, Hospitalized - Under Influence
07 Injured, Refused Medical Aid
08 Injured, Refused Medical Aid - Under Influence
09 Deceased
10 Deceased - Under Influence

\* \* IF CPD MEMBER, LIST RANK, STAR, SOCIAL SECURITY, EMPLOYEE NOS. IN ADDRESS BOX, PAX/BELL IN TELEPHONE BOX.

CPD-44.112A (1/84)

C.R. NO.

270591

Briefly summarize the investigation describing your efforts to prove or disprove the allegation(s). Indicate whether witnesses or evidence support or do not support the allegation(s). In sustained cases ONLY, copies of the accused member's Summary of Previous Disciplinary Actions and Record of Previous Complimentary History will be included as attachments.

R/Sgt contacted the complainant [REDACTED] who stated that he called the Police Nonemergency phone number on 26 Feb 01 @ 1216 hrs, to file a case report for telephone harassment. [REDACTED] claims that the incident he called to file a police report on was one of a series of continuing problems he was having with [REDACTED] ATT#6. [REDACTED] stated that when he called the detectives on 13 April to inquire about the progress of the investigation, he was informed that there was no case report issued under the RD# he was given. [REDACTED] contacted the Alternate Response Section, Sgt Bratek(ATT#2) who verified that a report had been generated under RD [REDACTED] but not submitted for processing. This was verified through the Police Computer Aided Dispatch system(ATT#7). The PCAD Event # shows that the accused handled a call from the complainant and issues a Records Division number for Telephone Harrassment(ATT#7).

The accused, Officer TOVAR, Carolyn, was served with her Administrative Rights, Notification of Charges and Waiver/Request for Counsel(ATT#s3,4&5). Tovar submitted a To-From report answering the allegation(ATT#8) The Accused states that the report was not entered due to a computer malfunction. She makes no mention of notifying a supervisor or noting the problem in the Malfunction Log Book.

The accused submitted a log from the Unit Malfunction Log which is used to record possible malfunctions to the overall system (ATT#9). The problems at her position, which are highlighted on ATT#9, bare no relation to Case Report entry into the Criminal History Record Information System(CHRIS). The entries show interruptions in the telephone answering unit(The PCAD) and temporary interuptions with the Spell Check access. All other entries deal with the unit locking up or "Freezing" and stopping all work access. The system displays warnings which alert the user to the specific problem. Many of the situations listed in the Malfunction Log are user solvable allowing the officer to continue making proper entry. When a case report is entered, the officer has to click on the Save icon. If the case report has a system error or can not be entered the icon can not be accessed. The Accused would then be alerted and should respond correctly to enter the report. There is no indication or evidence the system malfunctioned in the manner the accused claims it did.

SUMMARY

ATTACH-  
MENTS

INVESTIGATIVE REPORTS— SUPPORTING ALLEGATION LIST ATTACHMENT NUMBERS:	INVESTIGATIVE REPORTS— SUPPORTING ACCUSED MEMBER(S) LIST ATTACHMENT NUMBERS:	PHYSICAL EVIDENCE LIST ATTACHMENT NUMBERS:	TOTAL NUMBER OF ATTACHMENTS SUBMITTED WITH THIS FILE:
2, 6, 7 & 9	- 0 -	- 0 -	15

Summarize the findings and recommendations. Rule violations will be cited by number only. One overall recommendation for Disciplinary Action will be made by the investigator. The recommendation will be for ALL sustained findings; recommendations will NOT be made for each sustained allegation.

Example: 1. Violation noted, no disciplinary action warranted. 2. That the accused member be reprimanded. 3. That the accused member be suspended for ..... days (not to exceed 5 days).

The CHRIS system is designed that any information that is entered at any time is retained if the proper "Save" icon is used. If there is a malfunction or interruption the information already entered can be easily retrieved. The officer can continue to input the case report into the CHRIS system. Even if there were no information saved, the officer could access the PCAD for all the information necessary to complete a case report. There was no case report information including partial information, on file in the CHRIS system. This indicates that there was none entered, even partially, by the accused officer.

FINDINGS: Allegation #1 -SUSTAINED: It is recommended that the accused be suspended for One Day.  
This recommendation is after the accused's complimentary and disciplinary history have been considered.

REVIEWED  
JAN 10 2002

DATE INITIATED  
(DATE COMPLAINT WAS  
RECEIVED FOR INVESTIGATION)

04 May 01

DATE COMPLETED  
(DATE OF THIS  
REPORT)

26 August 01

ELAPSED TIME  
(TOTAL TIME  
EXPRESSED IN DAYS) 133

Investigator will initiate the Command Channel Review  
form by completing the Investigator's Section.

INVESTIGATOR

IF NECESSARY, USE AN 8 1/2 x 11" SHEET OF WHITE PAPER